



Surety Company User Types and Roles

This guide defines the functionality available to Account Administrators and Organization Users and provides the available roles that can be assigned to Organization Users.

Account Administrator are granted full access to the entity's NMLS account. This includes all functionality included in the roles described below.

Organization Users are created by Account Administrators and are automatically given access to view the entity's profile. During the creation process, the Account Administrator is able to grant the roles described below. There is no limit to the number of roles that may be assigned to one Organization User.

Roles available to be assigned to Organization Users:

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| Manage Associations | <ul style="list-style-type: none">• Create and manage associations and representatives (Attorney in Fact) within associations |
| Manage Bonds | <ul style="list-style-type: none">• Create, view, and manage associations• Create and view bonds and bond riders• Create and view broker of record changes |
| Manage and Sign Bonds | <ul style="list-style-type: none">• All functionality of the "Manage Bonds" role• Ability to sign bonds and bond riders |
| Manage Surety Company Profile | <ul style="list-style-type: none">• Manage entity profile, including contact information, state authorizations, and underwriting companies |
| View Confidential Information | <ul style="list-style-type: none">• View EIN of the entity |
| Manage Reports | <ul style="list-style-type: none">• Request and view report(s) |