



IL Consumer Installment Loan License Surrender Checklist (Company)

CHECKLIST SECTIONS

- [General Information](#)
- [Requirements Completed in NMLS](#)
- [Requirements Submitted Outside of NMLS](#)

GENERAL INFORMATION

Instruction

1. File the surrender request through NMLS.
2. There is no fee to surrender.
3. Illinois Department of Financial & Professional Regulation may request additional information upon review of your surrender; watch your email for such requests.

Help Resources

- [Company License Surrender Requests Quick Guide](#)
- [License Status Review & Definitions Quick Guide](#)

Agency Contact Information

Contact *Illinois Department of Financial & Professional Regulation* licensing staff by phone at [\(312\) 814-5145](tel:3128145145) or send your questions via email to FPR.ConsumerCredit@illinois.gov for additional assistance.

For U.S. Postal Service & Overnight Delivery:

*Illinois Department of Financial & Professional Regulation
Division of Financial Institutions
Consumer Credit Section
555 W. Monroe St. Suite 500
Chicago, IL 60661*

THE APPLICANT/LICENSEE IS FULLY RESPONSIBLE FOR ALL OF THE REQUIREMENTS OF THE LICENSE FOR WHICH THEY ARE APPLYING. THE AGENCY SPECIFIC REQUIREMENTS CONTAINED HEREIN ARE FOR GUIDANCE ONLY TO FACILITATE APPLICATION THROUGH NMLS. SHOULD YOU HAVE QUESTIONS, PLEASE CONSULT LEGAL COUNSEL.

| | |
|---------------------|--|
| NMLS ID Number | |
| Licensee Legal Name | |

| REQUIREMENTS COMPLETED IN NMLS | | |
|--------------------------------|--|------------------|
| Complete | IL Consumer Installment Loan License | Submitted via... |
| <input type="checkbox"/> | Submission of Surrender Request through Company Form (MU1): Request the surrender of the license through the submission of the Company Form (MU1). See the Company License Surrender Requests Quick Guide for instructions. | NMLS |

| REQUIREMENTS SUBMITTED OUTSIDE OF NMLS | | |
|--|--|---|
| Complete | IL Consumer Installment Loan License | Submitted via... |
| <input type="checkbox"/> | Notify the Department of the location where the books, accounts, contracts, and records will be maintained. | Email to fpr.consumercredit@illinois.gov |
| <input type="checkbox"/> | Provide a letter on company letterhead signed by an authorized person explaining the reasons for surrender of the license. | Email to fpr.consumercredit@illinois.gov |