



Branch Surrender Checklist

Agency Requirements



MINNESOTA BRANCH REGISTRATION

Instructions

1. File the surrender request through the NMLS.
2. There is no fee to surrender.
3. Send nothing to Minnesota Department of Commerce for surrender. We may request additional information upon review of your surrender; watch your e-mail for such requests.

For U.S. Postal Service:

*Department of Commerce
Financial Institutions Division
85 7th Place East
Suite 500
St. Paul, MN 55101*

For Overnight Delivery:

*Department of Commerce
Financial Institutions Division
85 7th Place East
Suite 500
St. Paul, MN 55101*

WHO TO CONTACT – Contact Financial Institutions licensing staff by phone at 651-539-1600 or send your questions via e-mail to mortgage.commerce@state.mn.us for additional assistance.

THE APPLICANT/LICENSEE IS FULLY RESPONSIBLE FOR ALL OF THE REQUIREMENTS OF THE LICENSE FOR WHICH THEY ARE SURRENDERING. THE JURISDICTION SPECIFIC REQUIREMENTS CONTAINED HEREIN ARE FOR GUIDANCE ONLY TO FACILITATE SURRENDER THROUGH THE NMLS. SHOULD YOU HAVE QUESTIONS, PLEASE CONSULT LEGAL COUNSEL.