#### **CHECKLIST SECTIONS**

- General Information
- Requirements Completed in NMLS
- Requirements Submitted Outside of NMLS

### **GENERAL INFORMATION**

#### Instruction

- 1. File the surrender request through NMLS.
- 2. There is no fee to surrender.
- 3. We may request additional information upon review of your surrender; watch your email for such requests. However; unless we contact you, the surrender process is complete.

# **Help Resources**

- Company Registration Surrender Requests Quick Guide
- Registration Status Review & Definitions Quick Guide

## **Agency Contact Information**

Contact Utah Department of Financial Institutions licensing staff by phone at (801) 538-8842 or send your questions via email to pcline@utah.gov for additional assistance.

For U.S. Postal Service:

Utah Department of Financial Institutions
PO Box 146800
Salt Lake City UT 84114-6800

For Overnight Delivery:

Utah Department of Financial Institutions 324 S State St, Suite 201 Salt Lake City UT 84111

THE APPLICANT/LICENSEE IS FULLY RESPONSIBLE FOR ALL OF THE REQUIREMENTS OF THE LICENSE FOR WHICH THEY ARE APPLYING. THE AGENCY SPECIFIC REQUIREMENTS CONTAINED HEREIN ARE FOR GUIDANCE ONLY TO FACILITATE APPLICATION THROUGH NMLS. SHOULD YOU HAVE QUESTIONS, PLEASE CONSULT LEGAL COUNSEL.

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NMLS ID Number	
Licensee Legal Name	

REQUIREMENTS COMPLETED IN NMLS			
Complete	UT-DFI Deferred Deposit Lender Registration	Submitted via	
	Submission of Surrender Request through Company Form (MU1): Request the surrender of the license through the submission of the Company Form (MU1). See the Company License Surrender Requests Quick Guide for instructions.	NMLS	

REQUIREMENTS SUBMITTED OUTSIDE OF NMLS			
Complete	UT-DFI Deferred Deposit Lender Registration	Submitted via	
	<b>Deferred Deposit Lender Registration Certificate:</b> Submit the original Utah Registration Certificate to Utah Department of Financial Institutions. This information must be sent outside of NMLS, directly to Utah Division of Financial Institutions using the method indicated.	Email to Utah Division of Financial Institutions:  pcline@utah.gov  OR  Mail to Utah Division of Financial Institutions	

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