

### **CHECKLIST SECTIONS**

- General Information
- Requirements Completed in NMLS
- Requirements Submitted Outside of NMLS

#### **GENERAL INFORMATION**

## Instruction

- 1. File the surrender request through NMLS.
- 2. There is no fee to surrender.
- 3. Complete and submit directly to the Vermont Department of Financial Regulation an annual report for the calendar year in which the entity was registered.

# **Help Resources**

- Company License Surrender Requests Quick Guide
- License Status Review & Definitions Quick Guide

# **Agency Contact Information**

Contact *Vermont Department of Financial Regulation* licensing staff by phone at (802) 828-3307 or send your questions via email to <a href="mailto:dfr.licensing@vermont.gov">dfr.licensing@vermont.gov</a> for additional assistance.

For U.S. Postal Service:

Vermont Department of Financial Regulation
Banking Division
89 Main Street
Montpelier, VT 05620-3101

For Overnight Delivery:

Vermont Department of Financial Regulation Banking Division 89 Main Street, 2<sup>nd</sup> Floor Montpelier, VT 05602

THE APPLICANT/LICENSEE IS FULLY RESPONSIBLE FOR ALL OF THE REQUIREMENTS OF THE LICENSE FOR WHICH THEY ARE APPLYING. THE AGENCY SPECIFIC REQUIREMENTS CONTAINED HEREIN ARE FOR GUIDANCE ONLY TO FACILITATE APPLICATION THROUGH NMLS. SHOULD YOU HAVE QUESTIONS, PLEASE CONSULT LEGAL COUNSEL.

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NMLS ID Number	
Licensee Legal Name	

REQUIREMENTS COMPLETED IN NMLS			
Complete	VT Litigation Funding	Submitted via	
	Submission of Surrender Request through Company Form (MU1): Request the surrender of the license through the submission of the Company Form (MU1). See the Company License Surrender Requests Quick Guide for instructions.	NMLS	

REQUIREMENTS SUBMITTED OUTSIDE OF NMLS			
Complete	VT Litigation Funding	Submitted via	
	Annual Report: Complete and submit an annual report of all contracts entered into during the calendar year in which the entity was registered. This information must be sent outside of NMLS, directly to Vermont Department of Financial Regulation using the method indicated.	Email to VT: dfr.licensing@vermont.gov	

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