



## Exempt Company Registration Surrender Checklist (Company)

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When requesting to surrender this registration, please submit through NMLS. All related Mortgage Loan Originators will be changed to an Approved-Inactive status.

### Agency Contact Information

Contact the West Virginia Division of Financial Institutions licensing staff by phone at (304)558-2294 or via e-mail:

Lisa Miller at [lmiller@wvdob.org](mailto:lmiller@wvdob.org) or  
Kim Compton-Goff at [kcompton-goff@wvdob.org](mailto:kcompton-goff@wvdob.org)

### Helpful Resources for...

*Company Licensees:* [Company License Surrender Requests](#)

*Individual Licensees:* [Individual License Surrender Request](#)