



Surrender Jurisdiction-Specific Requirements



WEST VIRGINIA MORTGAGE BROKER BRANCH LICENSES

Instructions

1. Licensee must notify the West Virginia Division of Financial Institutions (WVDFI) through NMLS within 30 days of terminating business at the specific branch or public announcement of the planned termination, whichever is earlier.
2. Mortgage Loan Originators sponsored by this license will be changed to an “Approved – Inactive” status as of the date of surrender of the branch license.

WHO TO CONTACT – Contact WVDFI licensing staff by phone at (304) 558-2294 or via e-mail:

Lisa Miller at lmiller@wvdfi.org or
Kim Compton-Goff at kcompton-goff@wvdfi.org

THE APPLICANT/LICENSEE IS FULLY RESPONSIBLE FOR ALL OF THE REQUIREMENTS OF THE LICENSE FOR WHICH THEY ARE SURRENDERING. THE JURISDICTION SPECIFIC REQUIREMENTS CONTAINED HEREIN ARE FOR GUIDANCE ONLY TO FACILITATE SURRENDER THROUGH THE NMLS. SHOULD YOU HAVE QUESTIONS, PLEASE CONSULT LEGAL COUNSEL.