



Amendment
Jurisdiction-Specific Requirements



WEST VIRGINIA MORTGAGE LOAN ORIGINATOR LICENSES

Instructions

1. File any Amendments in NMLS through Form MU4.
2. There are no fees for amendments.
3. No additional documentation is due to the WV Division of Financial Institutions unless you are notified via certified mail or email or other such request.

Please note that relocation of either the residential or licensed employment address that results in a commutable distance in excess of 75 miles is not permitted.

WHO TO CONTACT – Contact West Virginia Division of Financial Institutions licensing staff by phone at (304) 558-2294 or send questions via e-mail to:

Lisa Miller at lmiller@wvdob.org

THE APPLICANT/LICENSEE IS FULLY RESPONSIBLE FOR ALL OF THE REQUIREMENTS OF THE LICENSE FOR WHICH THEY ARE AMENDING. THE JURISDICTION SPECIFIC REQUIREMENTS CONTAINED HEREIN ARE FOR GUIDANCE ONLY TO FACILITATE AMENDMENT REQUEST THROUGH THE NMLS. SHOULD YOU HAVE QUESTIONS, PLEASE CONSULT LEGAL COUNSEL.